



## Children's Choir Music Director (Paid Position)

**Position Title:** Children's Choir Music Director

**Term:** early August - early December (18 weeks) | early January – early May (18 weeks)  
(36 weeks total)

**Compensation:** \$150 per week (36 weeks total; paid the 15th and last day of the month)

**Reports to:** Associate Pastor of Music and Worship Arts

### Position Summary

The Children's Choir Music Director provides musical leadership and instruction for the church's children's choir. The director prepares children to participate in worship through singing while fostering a joyful, encouraging, and supportive environment for musical and spiritual growth.

The children's choir typically includes children in **grades K–5** and participates in worship approximately **five to six times during the school year**.

### Time Commitment

This position averages **approximately 3-4 hours per week**, including rehearsal leadership, preparation, communication with families, recruitment, and participation in worship services when the choir sings.

## Primary Responsibilities

### Musical Leadership

- Plan and lead a **weekly children's choir and handbells rehearsal (60 minutes)**.
- Select and prepare **age-appropriate sacred choral music**.
- Teach basic vocal technique, musicianship, and ensemble singing appropriate for children.
- Prepare the choir to sing in worship **approximately 5 to 6 times during the school year**.

### Worship Leadership

- Coordinate and lead brief warm-up rehearsals prior to worship services when the choir sings.
- Direct the choir during worship services.

### Preparation

- Prepare rehearsal plans and study music during the week.
- Maintain music folders and distribute music as needed.

### Recruitment and Communication

- Help recruit children and encourage participation in the choir.
- Communicate rehearsal and performance schedules with families.

## **Collaboration**

- Coordinate with the Associate Pastor of Music and Worship Arts regarding worship planning and scheduling.
- Work alongside volunteer helpers who assist with supervision and logistics and recruitment including the volunteer Children's Choir Music Coordinator

## **Qualifications**

- Experience directing children's choirs and/or teaching music
- Strong vocal/choral leadership skills
- Basic keyboard skills preferred
- Love for children and respect for Christian ministry
- Experience with handbell ringing/directing preferred, but not required for an otherwise strong candidate.
- Organizational and communication skills
- Background check required

## **Schedule**

- Weekly rehearsal(s) during school year on Sundays at 4:00 – 5:00
- Sunday worship appearances periodically (5 – 6 times per school year)
- Regularly scheduled meetings with Associate Pastor of Music and Worship Arts and Children's Choir Coordinator

## **How to Apply**

- Resume
- Brief cover letter
- References
- Optional video links

Deadline: June 12, 2026

Email: [info@kirkwoodbaptist.org](mailto:info@kirkwoodbaptist.org)